

HOWTO: REBOOT MICROS SIMPHONY POS SYSTEM

REBOOT CAPS

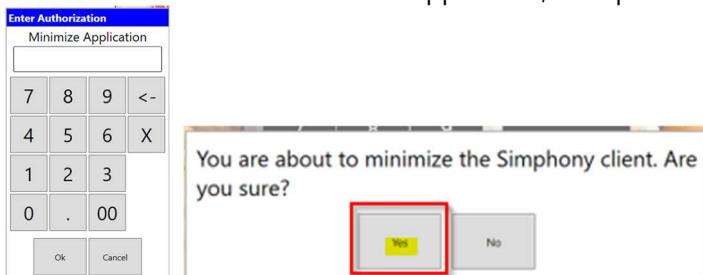
1. Click **Maintenance**, then click **Reboot Computer** then click **Yes** to confirm shutdown.



2. Once the CAPS PC has finished rebooting, click **Minimize Application** on the operations program.

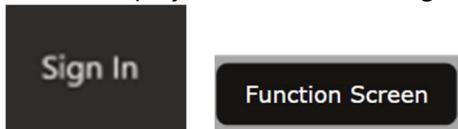


3. Enter the **Authorization Code** to minimize application, then press **Yes** to confirm minimize Simphony client.



REBOOT WORKSTATION(S)

4. Sign in with an Employee ID that has Management user privileges. Navigate to the **Function Screen**.



5. Press **Manager** button, then press **Reboot Workstation** button and select **Yes** to confirm reboot.



6. TEST Once finished rebooting make sure to test both Drive-Thru **WS02** and front counter **WS03** workstations.

Ring up a test credit card transaction for \$0.01.

- Verify credit card processes,
- Verify orders prints and routes to the KDS screens.

Need help? Call the GGI Helpdesk (866) 505-3395